

Executive Order 2004-06
Establishing the Governor's Equity in State Contracting Executive Oversight
Review Team and the Governor's Equity in State Contracting Community
Consultant Group

WHEREAS, the State of Arizona's racial and ethnic minority populations grew 79.1% in the 1990's, eclipsing the nation's 42.7% minority growth rate over the same period; and

WHEREAS, small businesses of fewer than one hundred employees constitute an estimated 98% of all businesses in Arizona, with 39.3% of Arizona's small businesses being either women- or minority-owned; and

WHEREAS, increasing state contracting opportunities for small, women- and minority-owned businesses will improve Arizona's procurement process and economic stability by fostering competition in the marketplace; and

WHEREAS, barriers that may unfairly impede small, women- and minority-owned businesses from accessing State procurement and purchasing opportunities must be eliminated; and

WHEREAS, on February 28, 2003, Governor Napolitano signed Executive Order 2003-09 to begin eliminating such barriers; and

WHEREAS, additional work in this important area remains to be done;

NOW, THEREFORE, I, Janet Napolitano, Governor of the State of Arizona, by virtue of the authority vested in me by the Constitution and laws of this State, hereby order and direct as follows:

1. The *Governor's Equity in State Contracting Executive Oversight Review Team* ("*Executive Oversight Team*") is created to consider procurement and purchasing recommendations designed to improve opportunities and participation in state contracting by small, women- and minority-owned businesses.
2. The *Executive Oversight Team* shall meet at least quarterly and be comprised of the following eight (8) executive office members, each of whom shall be appointed by the Governor, and serve, without compensation, at the pleasure of the Governor:
 - Deputy General Counsel, Governor's Office;
 - Director, Governor's Equal Opportunity Office;
 - Director, Governor's Accounting Office;
 - One representative from the Attorney General's Office;
 - One representative from the State Procurement Office;

- Three representatives from state agencies with significant knowledge and expertise on state procurement contracts.
3. The *Executive Oversight Team* shall be chaired by the Governor of the State of Arizona, or in his/her absence, by the Governor's Chief of Staff or Deputy General Counsel, who shall also serve as the Executive Director. The Governor, the Chief of Staff or the Deputy General Counsel shall have the power to convene the *Executive Oversight Team*.
 4. The *Governor's Equity in State Contracting Community Consultant Group* ("Community Consultant Group") is created to encourage improved efficiencies for the State of Arizona's procurement and purchasing personnel and provide information on any relevant impediments encountered by small, women- or minority-owned businesses in State contracting.
 5. The *Community Consultant Group* shall be comprised of not more than 12 members, who shall reflect the diversity of Arizona's business community. Each member shall be appointed by the Governor, and serve, without compensation, at the pleasure of the Governor.
 6. The *Community Consultant Group* shall be chaired by the Governor of the State of Arizona, or in his/her absence, by the Governor's Chief of Staff or the Deputy General Counsel. The Governor, Chief of Staff or the Deputy General Counsel shall have the power to convene the *Community Consultant Group*.
 7. The *Executive Oversight Team* shall, among other things:
 - Assess the viability of recommendations from the *Community Consultants Group* and where appropriate, authorize the implementation of their recommendations;
 - Produce an overall plan for enhanced small, women- and minority-owned business contracting opportunities with the State of Arizona;
 - Approve recommendations within State agencies to implement the plan;
 - Monitor, review, and evaluate recommendations of intra- and inter-agency focus groups and of the *Community Consultants Group*; and
 - Identify and address any relevant impediments that small, women- and minority-owned businesses face in accessing procurement and purchasing opportunities with the State of Arizona.
 8. The *Community Consultant Group* shall, among other things:
 - Form stakeholder focus groups to review ongoing perceived challenges to efforts to increase participation by small, women- and minority-owned businesses in state procurement and purchasing processes;

- Report to the *Executive Oversight Team* on the ethnic and gender composition of each stakeholder focus group formed pursuant to this Executive Order;
- Synthesize the issues, resolutions and recommendations of each external focus group to present to the *Executive Oversight Team*; and
- Advise and recommend to the *Executive Oversight Team* action to be taken with specific agencies in terms of state purchasing and procurement activity, and work with each state agency in implementing approved suggestions and monitoring their successes.

IN WITNESS WHEREOF, I have
hereunto set my hand and caused to be
affixed the Great Seal of the State of
Arizona.

GOVERNOR

DONE at the Capital in Phoenix, Arizona
this 8th day of March Two Thousand Four
and of the Independence of the United States
the Two Hundred and Twenty Eighth.

ATTEST:

SECRETARY OF STATE